Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**WOMEN'S COLLEGE,JHARSUGUDA**
Name of the head of the Institution	**SMT BALBINDER KAUR**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06645272125**
Mobile no.	**9438385950**
Registered Email	**PRINCIPALWCJ@GMAIL.COM**
Alternate Email	**DRBIJAYLAXMIBOHIDAR@GMAIL.COM**
Address	**MANGAL BAZAR ROAD**
City/Town	**JHARSUGUDA**
State/UT	**Orissa**
Pincode	**768201**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**DR BIJAYALAXMI BOHIDAR**
Phone no/Alternate Phone no.	**06645272125**
Mobile no.	**9437420087**
Registered Email	**PRINCIPALWCJ@GMAIL.COM**
Alternate Email	**DRBIJAYLAXMIBOHIDAR@GMAIL.COM**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.womenscollegejharsuguda.edu.in/wp-content/uploads/2020/11/AQAR2018.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.womenscollegejharsuguda.edu.in/wp-content/uploads/2020/11/academic-calander-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.01**	**2009**	**29-Jan-2009**	**28-Jan-2015**
2	**B+**	**2.51**	**2016**	**28-Dec-2016**	**27-Dec-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**11-Aug-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Organised workshop by Commerce Department on Financial Management by Echoes IIM- Kozhikode event association with htt://www.makeintern.com	06-Sep-2019 2	68
Organised Blood Donation camp through YRC	02-Oct-2019 1	79
Campus drive for UG (Arts, Science and Commerce) students by Fashion - Retail Ltd.	31-Jan-2020 2	54
Mobile Phone Hardware Technician training Programme for Semester Students (MSME - MSDE Project) by National Skin Development & Entreprenurship, PMKVY, Central Tool Room & Training Centre, Bhubaneswar	11-Jan-2020 12	142

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Womens College, Jharsuguda	World BankState Funding	State Funding	2020 0	2230000
[View Uploaded File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]()
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]()

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Placement facility and career counselling for students

Organised Seminars for both students and faculty

Organised field trips by different of Science

Encouragement to the Research Activities by the new faculty members

Modernization of Library facility

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct extension activities through NSS, YRC.	Conducted several activities like swachhata abhiyan, rallies, blood donation camps, etc. throughout the year
To improve academic excellence in university examination both traditional and CBCS	Mentors have been guided by the IQAC to help the students to improve.
To encourage teachers to undertake minor and major research projects and to participate in seminars, workshops and conferences.	Increase in the faculty participation in state level and national seminars, workshops and conferences.
To prepare an academic calendar on the basis of Common Minimum Standards(CMS) Guidelines of the Department of Higher education, Odisha at the beginning of academic year and execute it seriously	Academic Calendar prepared on the basis of Common Minimum Standard(CMS) Guidelines of the DHE, Government of Odisha
Encouraged to attend EDP Programmes	Students were given training to become self-sufficient without any assistance from the government.
Encouragement of students to attend various camps	Students attended in large numbers in the camps of NSS,YRC,TO CONDUCT SEVERAL ACTIVITY LIKE BLOOD DONATION CAMP SWATCHHA BHARAT ABHIYAN RALLY ETC. THROUGH OUT THE YEAR
To make students undergo self defense training	Self Defence classes are being held by experts for students regularly

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
COLLEGE MANAGEMENT	**08-Aug-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**

Date of Visit	**26-Dec-2016**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2020**

Date of Submission	**11-Mar-2020**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**MIS is the use of information technology, people, and business processes to record, store and process data to produce information that decision makers can use to make day to day decisions. Several MIS are in use in the institution for its proper functioning such as SAMS. HRMS, PIMS, PAR and e scholarships etc. These enable a transparent administration for all the students and the employees. SAMSStudent Academic Management System is an integrated academic management system and comprehensive tool for students, parents, administrators at colleges and government as well, to overcome the challenges in the process of college admissions and post admission processes'Admission of SAMS enabled students to apply online through one Common Application Form (CAF) for all intended colleges, students take a printout, sign it and submit with relevant documents at the nearest SRC. It allows students to apply through one Common Application Form (CAF) for all SAMS colleges. To ensure a smooth admission process in**

all the colleges, the concept of SAMS Resource Centre (SRC) was introduced. These SRCs acted as facilitators for students/parents throughout the entire process of admission. The CAF is made to be accessed by students staying even at all the remotest places of Odisha. HRMS A Human Resources Management System (HRMS) is a software application that combines many human resources functions, including benefits administration, payroll, recruiting and training, and performance analysis and review into one package. In HRMS, an employee may apply leave, loan, or put forward his/ her report, request, or grievance through Internet. HRMS is a database – and application software to carry out personnel transaction of government employees online through Internet. The Service Book of each employee is the most complete repository of such transactions which is followed for all the transactions of the employees. PIMS The institution follows PIMS for recording and management of personal information of the employees. A personal information manager (often referred to as a PIM tool or, more simply, a PIM) is a type of application software that functions as a personal organizer. As an information management tool, a PIM tools purpose is to facilitate the recording, tracking, and management of certain types of personal information. PAR(Performance appraisal report) Performance appraisals are a part of career development and consist of regular reviews of employee performance within organizations. A performance appraisal is a systematic, general and periodic process that assesses an individual employees job performance and productivity in relation to certain preestablished criteria and organizational objectives. All employees of the institution submit their PAR for each academic year online. E SCHOLARSHIPS Government of Odisha provides a number of scholarships for students who are domiciled in Odisha. The eligibility conditions are majorly based on a student's current academic qualification and financial need. Irrespective of the category, class or background to which he/she belongs,

he/she can find a suitable scholarship to fund for further education. All transactions of scholarships in the institutions are made online and the scholarship amount is directly transferred to the beneficiary's account.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of the academic session, departmental meetings are held in every department in which syllabus for the academic session are distributed to the teachers; after which the number of papers that the teachers of each department were assigned brought before the Vice Principal's table for a wellconstructed weekly Routine for all the classes. Classes are held according to the schedule under the supervision of College administration. Teachers prepare their lesson plan according to the topics assigned to them and submit their semester lesson plans to the IQAC and thus the IQAC monitor and check periodically the topic coverage of every teacher in order to ensure balance within the time bound. The College has a library with open access system and it opens till late afternoon and some departments have their Departmental libraries for the benefit of the students. A good number of Journals are subscribed by the College where students can have the access of e-learning through online. For the effective teaching delivery of curriculum, various teaching methods are applied based on the requirement of the subject or topic. Both the conventional and the advanced teaching-learning aids are used in delivering the lesson, such as Chalk and Black board method, ICT-enabled teaching-learning method, Paper Presentation and Seminar by the students, Group Discussion, Field Trip and Excursion, Distribution of notes by the teachers, etc. Seminars and special talks by experts are also arranged. Regular class test are conducted and regular assessment in practical classes are done to keep track on the improvement of the students. Basing on the performance of the students remedial classes are also conducted. The internal assessments of the students are solely assessed on the Performa of the student. Departments maintain the detailed record of the classes and assessments. College administration also keeps a vigilant eye on the results, departmental proceedings and student needs and also keeps record of the different activities of the College regarding teaching learning, development and improvements of different methods of effective curriculum delivery. The Governing Body of the College sits with the teaching faculty and evaluates the result of every end term examination and after receiving an adequate feedback from all concerned a concrete decision is taken together as on how to improve and go about with the next academic session.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year		
Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.		
Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**0**	**0**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
INFORMATION TECHNOLOGY	**29/07/2019**	**384**
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	**Horticulture**	**30**
BSc	**Biodiversity**	**34**
BSc	**Self exploration in students**	**27**
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback in this sense refers to the expressed opinions of students about the service they receive as students.Proctorial class taken by the teacher regularly Students in our institution were given two types of questionnaires covering infrastructure, library facilities, faculty support and cooperation from supporting staff etc with multiple options ranging from poor to excellent. Students put tick marks at their own choice without revealing their identity. These questionnaires were collected from different departments and analysed for

opinion of the students which help in improving the overall condition of the institution as per the specified Government norms. Our learning from student feedback is directed at providing: (a) a safe, professional and friendly learning environment (b) high quality teaching, assessment and management of learning (c) regular and reliable feedback on student progress and achievements (d) mechanisms for students to pursue grievances and learning related issues as required. Overall, responses from both the quantitative and qualitative data indicated moderate to high levels of satisfaction with the quality of teaching, instruction, learning and student engagement with students being less (but nevertheless still) positive about workloads, assessments, outcomes and available or assigned resources. As a result of student feedback, the College continues to review, develop and implement policies and practices in key areas, such as (a) curriculum governance, supervision and monitoring (b) the creation of an academic culture in which all students and staff are expected to deploy higher-order thinking skills (c) reinforcing clear expectations concerning unit content, assessments and outcomes (d) refining and extending data analysis in order to inform and complement effective and meaningful learning and teaching practices and (e)developing strategies that enable senior academic leaders to observe teaching and thus to provide targeted feedback focused on improving teaching and enhancing lecturers' professional knowledge

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	UG	128	262	102
BSc	UG	128	220	99
BCom	UG	64	102	60
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	261	0	40	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
40	10	5	5	5	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Extra classes for doubt clearing, periodic group discussion held in respective department under the supervision of HODs. To conduct educational tools project works and Field trips in other to encourage practical learning. Anti ragging Cell is constituted in the college to prevent ragging and to take anti ragging measures as per the guidelines issued by the Supreme Court of India and University Grants Commission. Career Counselling classes held regularly for the students to enhance the employ ability skill of the students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
261	40	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
1	1	0	1	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCOM	3	22/12/2019	14/01/2020
BSc	BSC	3	22/12/2019	14/01/2020
BA	BA	3	22/12/2019	14/01/2020
BCom	BCOM	2	07/07/2020	12/08/2020
BSc	BSC	2	07/07/2020	12/08/2020
BA	BA	2	07/07/2020	12/08/2020
BCom	BCOM	1	03/03/2019	22/04/2019
BSc	BSC	1	03/03/2019	04/04/2019
BA	BA	1	03/03/2019	22/04/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At the beginning of the academic session students were oriented about the continuous internal evaluation. They were informed how much they should obtain in order to be eligible for the end term examination. As per the needs of fulfilment, the College laid equal importance of the performance of the students in every categories of the assessment. According to the convenience of

the concerned teacher Class tests are conducted regularly. Students who are found to be exceptionally weak are given special attention and are made to reappear the same test until they could improve. Assignments, Seminars and Project Works are another major evaluation wherein students are made to perform either individually or in group. The College also gives special attention on Group discussion, Field trip/ excursion and other curriculum activities so as to make the students engage themselves in cognitive learning, learning through exposure, learning through peer review etc. The implication of various teaching method is to supplement the theoretical method of teaching learning process and through this process, Internal Evaluation system is assisted.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared and distributed at the beginning of the new academic session to the teaching and nonteaching staff and students of the College for the intimation of yearly schedule. It contains the yearly schedule of the College ranging from holidays to examination to curriculum activities of the College. It is prepared by referring the state calendar and the academic calendar of the affiliated university to ensure smooth conduct of the activities of the College. Unless any coincidence occurred the given date of event is followed accordingly.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.womenscollegejharsuguda.edu.in/mission-vision/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCOM	BCom	COMMERCE	57	11	19.29
BSC	BSc	SCIENCE	102	68	66.66
BA	BA	ARTS	92	57	61.95
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://survey.womenscollegejharsuguda.edu.in/evaluation

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
WORKSHOP CUM SEMINAR	HINDI	10/08/2019
WORKSHOP	COMMERCE	06/09/2019
WORKSHOP	COMMERE	07/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
MOBILE REPAIRING	PMKVY,BBSR	PMKVY,BBSR	WCJ	MOBILE REPAIRING	15/05/2019
SPOKEN TUTORIAL SOFTWARE TRAINING PROGRAMME	IIT,BOMBAY	GOVT OF ODISHA	WCJ	SPOKEN TUTORIAL SOFTWARE TRAINING PROGRAMME	20/08/2019

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	0	0	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
POL.SCIENCE	1
HOME SCIENCE	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
ETHICAL RESPONSIBILITY	MS NIBEDITA PATEL	ETHICAL RESPONSIBILITY	2019	0	00	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2019	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	3	1	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS DAY	NSS	2	68
WORLD YOGA DAY	NSS,	2	47
SWACHHA BHARAT	NSS,YRC	2	40

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NA	NA	NA	0	0

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	00

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6700000	5500000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E GRANTHALAYA	Partially	ENGLISH	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15312	6581497	42	20396	15354	6601893
Reference Books	1961	779531	13	2000	1974	781531
Journals	20	61840	0	0	20	61840
CD & Video	68	3540	0	0	68	3540

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	36	2	10	0	0	4	2	5	0
Added	0	0	0	0	0	0	0	0	0
Total	36	2	10	0	0	4	2	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical

facilities		facilites	
7002906	72304	421072	43876

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All the physical facilities such as laboratories, class rooms and computers are used by the students and staff and maintained by them, 2. When repaired this is done from student's contingency fund. The cleaning of laboratories is done by the efforts of staffs designated for this purpose. 3. Electrical and plumbing maintenance service is delivered by concerned Staffs, after a request letter is forwarded by the concerned H.O.D.s countersigned by Principal of the college. 4. The academic support facilities like sports, library, GYMS and NSS etc. are open to all the students by their option. 5. The college has NSS, wings, Gyms and sports facilities with the guidance of a Physical Trainer (PET). 6. The college has a placement cell or Career Counselling cell with a regular staff who guides the students regarding various career options and preparation methods. 7. It also facilitates the placement of local students in the final year by different companies. 8. The regular maintenance of the building and other physical facilities are done from college contingency fund.

http://www.womenscollegejharsuguda.edu.in/library/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	NA	0	0
b)International	NA	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
REMEDIAL COACHING	19/01/2020	102	NA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Counselling	0	260	0	4
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	0	0	NA	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	0	NA	NA	NA	NA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
QUIZE COMPETITION	COLLEGE	24
MONO ACTION	COLLEGE	18
SONG	COLLEGE	18
SLOGAN WRITING	COLLEGE	32
DANCE	COLLEGE	18
JHOTI	COLLEGE	42
RANGOLI	COLLEGE	41

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

CULTURAL ACTIVITIES: • ORGANISING FRESHERS' WELCOME, A CULTURAL PROGRAMME TO WELCOME THE NEWLY ADMITTED STUDENTS IN THE DIFFERENT DEPARTMENTS OF COLLEGE ON THE SAME DAY. OBSERVATION OF NETAJI AND VIRSURENDRASAIJAYANTI ON 23 JANUARY 2018. . • OBSERVATION OF UTKAL DIVAS ON 01 APRIL 2018 • OBSERVATION OF TEACHERS' DAY TO MARK THE BIRTH ANNIVERSARY OF DR. S. RADHAKRISHNAN. CELEBRATION OF GANESH AND SARASWATI PUJA IN THE COLLEGE. ORGANISING FAREWELL MEETING FOR FINAL YEAR STUDENT IN THE DIFFERENT DEPARTMENT OF THE COLLEGE.OBSERVATION OG WOMEN DAY ON 08.03.2018 2. SPORTS ACTIVITIES: • ORGANISATION OF ANNUAL SPORTS OF THE COLLGE. 3. FOLLOWING THE GUIDELINES OF IQAC AND SUBMISSION OF AQAR COLLEGE CAMPUS CLEANING, PLANTATION ETC. ACTIVITIES ARE ORGANISED IN THE CAMPUS FROM TIME TO TIME WORKSHOPS ARE CONDUCTED IN THE COLLEGE TO ENCOURAGE STUDENTS TO EARN WHILE LEARNING AND LATER START THEIR OWN BUSINESS AND GIVE EMPLOYMENT TO OTHERS. • PARENTS TEACHER MEETINGS ARE CONDUCTED TO REMAIN IN TOUCH WITH THE PARENTS AND APPRAISE THEM ABOUT THEIR WARD'S ACTIVITY IN THE COLLEGE. DIFFERENT CAMPS ARE ORGANISED IN WHICH NSS STUDENTS TAKE PART.SELF DEFENCE TRAINING HELD TO STUDENTS REGULARLY BY THE TRAINERS.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

YES THE INSTITUTION DOES HAVE A REGISTERED ALUMNI ASSOCIATION (DEPARTMENT LEVEL. ALUMNI ASSOCIATION OF THE COLLEGE WAS FORMED SINCE 2012 THE ALUMNI ASSOCIATION OF THE COLLEGE OFTEN ORGANISED SOCIAL EVENTS AND RAISED FUND FOR THE ORGANISATION. MANY PROVIDE A VARIETY OF BENEFITS AND SERVICES THAT HELP THE ALUMNI MAINTAIN CONNECTION TO THEIR EDUCATIONAL INSTITUTE AND FELLOW GRADUATES. ADDITIONALLY SUCH GROUPS SUPPORT NEW ALUMNI .

5.4.2 – No. of enrolled Alumni:

1

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

YES, many departments do their alumni meets annually for interaction and obtaining their knowledge as per their fields of expertise. These interactions boost the morals of students

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Department of Higher Education, Government of Odisha conducts external audit which is carried out in an elaborate method. So far in the auditing process no major mistakes are found. However sometimes minor errors and omissions are observed and are rectified immediately. Care is also taken by the institution to not repeat it in the future. The institute has its own internal audit which is a continuous ongoing process in addition to the external audit . The internal auditors verify and certify the total income and expenditures of the

institution each year. For this purpose qualified auditors are permanently appointed.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	IN ORDER TO ENHANCE QUALITY IN TEACHING AND LEARNING STUDENTS ARE ENCOURAGE TO DO ITC TRAINING PROGRAMME. REMEDIAL LECTURES ARE CONDUCTED TO SLOW LEARNERS AND JOB ENTRY.CLASSES TAKEN BY THE TEACHER TIME TO TIME LOOKING TO LIESURE PERIODS.
Examination and Evaluation	The institute maintains complete transparency in the evaluation process and it strictly adheres to the norms prescribed by the Women's College Jharsuguda. All approved examiners participate in offline assessment of answer scripts.
Library, ICT and Physical Infrastructure / Instrumentation	Digitalisation of the library of the institute has been initiated. E-library facility to all students and faculty member for easy access to journal and eresources free of cost.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Nill	NA

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NA	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NA	NA	Nill	Nill	Nill	Nill

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	0	Nill	Nill	0

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	4	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF,GPF,EPF	EPF,ADVANCES IN FINANCIAL TERMS BEFORE FESTIVALS	SCHOLARSHIP

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Department of Higher Education, Government of Odisha conducts external audit which is carried out in an elaborate method. So far in the auditing process no major mistakes are found. However sometimes minor errors and omissions are observed and are rectified immediately. Care is also taken by the institution to not repeat it in the future. The institute has its own internal audit which is a continuous ongoing process in addition to the external audit. The internal auditors verify and certify the total income and expenditures of the institution each year. For this purpose qualified auditors are permanently appointed.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC,Academic Bursar
Administrative	No	NA	Yes	GB,Administra

				tive Bursar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A series of Parent-Teacher meeting were held in the college during the month of Sept2018, 2019, 2020 in Three Days. Parents of both UG (3 1st,2nd 3rd students) are invited to the college for a discussion and to have a knowledge of academic activities, examination, result infrastructure, cleanliness and , behaviour of the teaching and non-teaching staff members. There was a transparent discussion about attendance of the students, both in theory and practical's, behaviour of the students in the campus with the teacher and the need of the students.

6.5.3 – Development programmes for support staff (at least three)

Encouraging the supporting staff to attend orientation courses, refresher courses, different training programmes workshops. Granting Leave for attending national/international

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Library resources are updated. 2. More numbers of extension activities are carried out for student awareness, 3. Smartphone is completely prohibited

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	BLOOD DONATION CAMP	22/08/2019	22/08/2019	22/08/2019	54
2019	ECO FRIENDLY PROGRAMME	19/06/2019	19/06/2019	19/06/2019	64
2019	ORGANISED AWARNESS PROGRAMME ON AIDS BY VEDANTA ALUMNIUM JSG	03/10/2019	03/10/2019	03/10/2019	140
2019	SEXUAL HARASSMENT	20/08/2019	20/08/2019	20/08/2019	74
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
ORGANISED A MEETING ON SEXUAL HARASSMENT	20/08/2019	20/08/2019	74	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the College met by the renewable energy sources Conservation of water, energy is done at departmental level. The students carry on extensive plantation programmes to reduce the heat and co2 level, proposal is underway for installation of solar energy cells and water harvesting systems of the college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	10
Scribes for examination	Yes	7

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	6	6	24/09/2019	1	NSS DAY	SOCIAL WELFARE THROUGH STUDENTS	80
2019	6	6	23/03/2019	1	WORLD WATER DAY	IMPORTANT OF WATER IN DAILY LIFE IN FUTURE	87
2019	6	6	05/06/2019	1	WORLD ENVIRONMENTA L DAY	NEED OF A HEALTHY FOR A HEALTHY LIFE	88
2019	6	6	21/06/2019	1	WORLD YOGA DAY	PRACTICING YOGA TO BE HEALTHY BOTH MENTALY AND PHYSI CALLY	65
2019	6	6	02/08/2019	1	SWATCHH BHARAT	TO SOLVE THE	89

2019	6	6	03/08/2019	1	WOMENS DAY	AIMED TO HELP NATIONS WORLDWIDE ELLIMINATE DISCRINITION AGAINST WOMEN	59

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Implementation of Common Minimum Standard.	01/08/2019	There is a guide line for all academic activities in the institutions such as Admission Process starting of classes,parents teacher meetings, college elections, puja vacations, annual sports, cultural week for competitions and functions, filling of forms and commencement exams with dates which is to be strictly followed. Progress registers to be properly maintained with attendance of students. There is emphasis on regular conduct of departmental seminars and instructions are clear for adequate library facilities for the students. The antiragging cell, IQAC cell, Equal opportunity cell to be constituted. Discipline and security should be provided to the hostel inmates. All records must be preserved in a data base. Annual stock verification should be conducted at the end of the year.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
WORLD WATER DAY	22/03/2019	22/03/2019	88
WORLD ENVIRONMENTAL DAY	05/06/2019	05/06/2019	90
WORLD YOGA DAY	21/06/2019	21/06/2019	67
INDEPENDANCE DAY	15/08/2019	15/08/2019	154
Swatch bharat abhiyan	02/09/2019	02/09/2019	95

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The campus is regularly cleaned and students are advised to minimize the use of plastics to make the campus plastic free. Carbon neutrality is maintained in the campus as care is being taken not to emit carbon dioxide except from some labs. Large numbers of saplings are planted in the campus and their care is taken to maintain the greenery inside the campus and a pollution free environment is created. Students and faculty members are encouraged to use bicycles instead of fuel driven vehicles at least for a few days in the week to aim for energy conservation. Similarly electric appliances and instruments are switched off immediately after their use and CFL and LED bulbs are used for energy conservation and making the campus eco-friendly. Students are advised to use plant products to decoration in Ganesh and Sara Swati Pujas and other functions instead of plastic products. accordingly. The students are properly groomed by imparting teaching in communicative English classes to increase their speaking fluency in English which has become mandatory at UG (3) level after adoption of CBCS syllabus. C. PRACTICE: - Workshops are organised frequently in the institution about emerging technologies in which both students and faculties participate and exchange their ideas with experts from industries and companies. Industrial visits are organised to encourage the students about self-employability. BEST PRACTICE 2 A. TITLE OF THE PRACTICE: - OPINION OF STUDENTS ABOUT INSTITUTION. B.GOAL:- The main objective of this best practice is to provide infrastructural and educational support to the students. C.CONTEXT:- Students in an institution belong to various backgrounds with varied expectations from the institution both in infrastructure and educational needs. Once they enter the institution they yearn for a homely environment in which they feel free to gather knowledge and spend some time with their peer groups ventilating their opinions and feelings. D. PRACTICE: - Students satisfactory Survey(SSS) questionnaires are prepared and distributed to students without revealing their identity. They are asked to express their opinions with regard to the quality of library services, toilets, sports facilities, common room facilities and quality of education in the institution. The reports are collected from various departments and discussed for remedial measures.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 TITLE OF THE PRACTICE:-Exposure of students to acquire professional skill A. GOAL:-The main objective of this best practice is to enhance the professional skills of students to increase their competency in the competitive global employment market. For this many professional courses are operational in the institution to enable the students with current industry needs and job requirements. B. CONTEXT: - Now-a-days technologies are rapidly changing and students must be aware of this and upgrade their skills

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.womenscollegejharsuguda.edu.in/mission-vision/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Women's College Jharsuguda is committed to incite all possible platforms pertaining to Scientific Technological Learning for not only the professional growth but also for the personal growth of the students by providing transformational teaching and value based education with international standards. The institution has a motto to achieve academic excellence, promoting quality education with incomparable innovations in teaching and learning. Women's College Jharsuguda is a premier college established in the year 1982 affiliated to Sambalpur university. Now the college has 14 UG (3 ARTS/SCIENCE/COMMERCE) Departments with Honours Classes. The Institution always strives for excellence in education by imparting quality education by well trained, experienced faculty members. The curriculum design, developments and its review come under the preview of the Sambalpur University. As far as curriculum no and combination of subjects, teaching hours, intake in each course etc. are concerned by the guideline of the Sambalpur university to which the college is affiliated are followed. However the teachers who are the members of the board of study of the university and subject association are involved in the framing of syllabus. The institution has made a constant effort to integrate the goals and objectives of the institution into the curriculum by conducting various seminars and workshops and by inviting eminent research persons and export to enlighten the staff and students in their respective subject. The concept of parallel education runs deep in our curriculum. Inspired by modern pedagogy insistence open group work between facilitators and learners. The college has created an inclusive practice model that focus on development of personal skill along with academic qualification. The model inculcated development of strategic thinking, communication skills self assessment, leadership qualities and instils self-esteem among the students.

Provide the weblink of the institution
http://www.womenscollegejharsuguda.edu.in/mission-vision/

8.Future Plans of Actions for Next Academic Year

Future Plans of action for next academic year (500 words) 1. CURRICULAR ASPECTS • Value-added courses imparting transferable and life skills to be conducted. •To introduce certificate programs/ self-learning courses. •To motivate students to undertake educational tours, field project field visit in order to encourage practical learning. 2. TEACHING LEARNING PROCESS • To encourage faculty to adopt ICT enabled innovative teaching/evaluation methods. •To offer remedial coaching and special guidance for slow learners and advanced learners. 3. RESEARCH, CONSULTANCY AND EXTENSION • To motivate faculty to enrol /complete doctoral programmes obtain research guide ship and submit the research proposals to funding agencies • To motivate faculty members to publish research papers in the UGC approved referred journals, SCOPUS indexed journal, books etc. To encourage all the faculties to participate/present paper in university/state/national conference /seminal /to organise seminar on topic related to higher education. 4. INFRASTRUCTURE AND LEARNING RESOURCES • To enhance the maintenance of building and equipment. To enhance the availability and usage of e-journals, books and to increase annual budget for purchase of books and journals 5. STUDENT SUPPORT SERVICES • To conduct capability enhancement and developments programs such as soft skills training life skills, vocational skills, yoga, self-defence, Values

etc. • to encourage students to participate in intercollegiate activities Viz. Quiz, Debates, sports,NCC,NSS,YRC and other events. •To conduct career guidance program, awareness session on opportunities for higher studies/ placement motivation, competitive exams etc. 6. GOVERNANCE, LEADERSHIP, MANGEMENT • to implement 'e-governance' in Planning and Development, Administration, Finance and Accounts through the implementation of College Management System. • To provide sponsors for faculty to attend conference/workshop/seminars etc • To conduct professional development programs for teaching/non-teaching staff •To conduct academic /administrative audit. 7. INSTITUTIONAL VALUES BEST PRACTICES • To organize more number of programs relating to gender sensitization, environmental consciousness and sustainability, universal values ethics etc., •To undertake green initiatives promoting eco friendliness.